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Through Revenue Online you can:

- File or Amend a Sales Tax Return
- File a Withholding Tax Return
- File a Withholding Annual Reconciliation
- File a Special Event Return
- File a Consumer or Retailer's Use Tax Return
- Make a Payment on Your Account
- Change or Correct Your Address
- Protest a Bill
- Access Your Tax Account (Sign Up/Login)
- View Letters
- Upload Attachments for a Return
- Add a Power of Attorney
- And Much More!

**Scroll down to view your form.**

**Note:** Fill-in forms are **not** saveable and will **not** file the return for you. You must print the return and mail it. We recommend you file through Revenue Online. Return to the Form Web page and click on eFile.

# AMENDED INCOME WITHHOLDING TAX RETURN

## INSTRUCTIONS

The form DR 1094X, Amended Colorado Income Withholding Tax Return, is used to correct an original DR 1094 Income Withholding Tax Return filed with the Colorado Department of Revenue. The DR 1094X **should only be used if there is an additional tax due** for a period. If you overpaid for the period you are required to file a DR 0137 Claim for Refund Form. For more information or questions please refer to FYI Withholding 5 Colorado Withholding Tax Requirements. All FYIs and forms can be found on the department's Web site at [www.TaxColorado.com](http://www.TaxColorado.com). You may also contact the Department of Revenue at (303) 238-SERV (7378).

### SPECIFIC INSTRUCTIONS FOR COMPLETING AMENDED INCOME WITHHOLDING TAX RETURNS

**ACCOUNT NO.:** Be sure to write your account number on the form.

**FILING PERIOD:** List the period for which you collected withholding.

**LINE 1: TOTAL COLORADO TAX WITHHELD** — Enter the amount of Colorado income tax withheld for the period.

**LINE 2:** Enter amount previously paid for the period.

**LINE 3:** Enter the amount you overpaid from a prior period (this period must be in the same calendar year).

**LINE 4:** Enter the amount of your credits and payments. Line 2 + line 3.

**LINE 5:** Enter any additional tax due for the period. Line 1 - line 4.

**LINE 6: PENALTY** — Enter the appropriate late payment penalty due with your tax payment. The penalty is calculated at 5% (.05) for any part of the first month, .5% (.005) for each additional month thereafter for a maximum of 12% (.12). If the total penalty calculated is less than \$5.00, you must enter \$5.00 here.

**LINE 7: INTEREST** — Enter the appropriate interest due with your tax payment. Refer to FYI General 11 Colorado Civil Tax Penalties and Interest at [www.TaxColorado.com](http://www.TaxColorado.com) for assistance.

**LINE 8:** Enter total amount remitted with this coupon. Make check or money order payable to the Colorado Department of Revenue. Be sure to write your account number on your check. Mail the completed form and your check to:

Colorado Department of Revenue  
Denver, CO 80261-0009

All state withholding accounts are required to deduct and withhold in whole dollar amounts. Round dollar amounts under 50 cents down to 0 cents, increase amounts from 50 to 99 cents to the next dollar. As a result of deducting in whole dollar amounts from employee pay, all amounts shown on tax returns, employee statements (including W-2s), annual reconciliation reports, and all books and records of the employer shall be in whole dollars.

**FOR YOUR RECORDS:** INCOME WITHHOLDING TAX for

FILING PERIOD		
1 Total Colorado tax withheld for the period.		00
2 Amount of tax previously paid for the period.		00
3 Overpayment of tax from a prior period (see instructions).		00
4 Net credits (Line 2 + Line 3)		00
5 Addl. tax due (Line 1 - Line 4)		00
6 Penalty (see instructions)		00
7 Interest (see instructions)		00
8 Total Remitted (Total of lines 5, 6 & 7)	\$	.00



DETACH FORM  
ON THIS LINE

▼ Retain Top For Your Records — Return Only The Coupon Below — Detach Here ▼

DR 1094X (12/15/10) WEB

### COLORADO DEPARTMENT OF REVENUE AMENDED INCOME WITHHOLDING TAX RETURN

ACCOUNT NO.	PERIOD	DUE DATE
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Signed under penalty of perjury in the second degree.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_

S.S. NO. 1  
S.S. NO. 2  
F.E.I.N.

The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

**1000-105 (13)**

1 Total Colorado tax withheld for the period.		00
2 Amount of tax previously paid for the period.		00
3 Overpayment of tax from a prior period (see instructions). (905)		00
4 Net credits (Line 2 + Line 3)		00
5 Addl. tax due (Line 1 - Line 4) (100)		00
6 Penalty (see instructions) (200)		00
7 Interest (see instructions) (300)		00
8 Total Remitted (Total of lines 5, 6 & 7) (355)	\$	.00